# Medford BPO Board Meeting Minutes 489 Winthrop St., Medford, MA Wednesday, November 3, 2021

**In attendance**: D Crowley<sup>e</sup>, K Smith<sup>e</sup>, L Scola, J Bruno, R Scott, C DesAutels, K Anderson-Wirz, H Wirz, M Fowler, M Silvia, A Tang, S Callahan, M McLaughlin

<sup>e</sup>Executive board <sup>bd</sup>Band director

Call to order: 7:35 pm

#### **Routine Business:**

#### Marching Band Season Fall 2021

Congratulations to the band and color guard, staff and all the volunteers for a successful fall marching season. Medford placed 3<sup>rd</sup> in Division III at the NESBA Marching Band Championships on October 31, 2021.

Thank you for everyone's support during the season and for another great finals breakfast.

#### **Upcoming Football games**

Friday, November 12<sup>th</sup> – 6pm @ Hormel Stadium - Senior night

Thursday, November 25<sup>th</sup> - Thanksgiving game is in Malden

#### **Upcoming Band Schedule**

Practices continue on Tuesdays and Wednesdays through December 7<sup>th</sup> in preparation for the **Winter Band Concert on Wednesday, December 8**<sup>th</sup>. (Full schedule to follow)

#### **Old Business:**

#### Fundraisers:

**Texas Roadhouse gift card fundraiser** 15% return for each card. Goal of \$10,000. If achieved, possible bonus cash towards band. Dine-in night is **Thursday, December 16**<sup>th</sup> with % back to band. Sales end November 5<sup>th</sup>.

## Christmas Tree and Wreath sale - Nov. 28<sup>th</sup>, Dec. 4,5 and Dec. 11,12 10am - 5pm.

- Dave needs 2 parents to help with pick-up to load trees into trailer. Trying to schedule this for Thursday, November 18<sup>th</sup> @ 4pm.
- Look for Sign-Up Genius to volunteer for shifts for tree sales

#### Disney World April 13-19 2023.

Leave Friday before April Vacation. Disney Springs, Main St. Parade. Doug Bennett from Bennett Student Travel will collect all money. Family packages available. Details will be forthcoming in January.

#### **New Business:**

#### **Indoor Guard Show**

We have been approved to host a NESBA Winter Guard show on **Saturday**, **February 26**<sup>th</sup>. This is an all-day event requiring set-up and break down, so many volunteers are needed. Look for Sign-Up Genius in January.

#### **Winter Guard**

Live competitions are back beginning in February with Reading. Other shows include Medford home show, Wakefield, Salem, NH, Triton – Byfield, MA, and finals in Salem, MA.

#### Winter Percussion

Due to budget cuts we will not be able to support a winter percussion unit this season.

#### **Gift Matching and Grants**

**Medford BPO** is a 501c3. The tax identification information is attached should gift matching be a possibility.

#### Meeting adjourned at 8:20 pm

# Upcoming Band Schedule

Wed 11/3	Concert Band Rehearsal	5-8pm	A125
Tue 11/9	Concert Band Rehearsal	5-8pm	A125
Wed 11/10	Concert Band Rehearsal	5-8pm	A125
Fri 11/12	Possible Football Game	3:30-8:30pm	Hormel Stadium
Sat 11/13	Possible Football Game	9:30-2:30pm	Hormel Stadium
Tue 11/16	Concert Band Rehearsal	5-8pm	A125
Wed 11/17	Concert Band Rehearsal	5-8pm	A125
Tue 11/23	Concert Band Rehearsal	5-8pm	A125
Wed 11/24	Pep Rally	11am-12pm	HS Gym
Wed 11/24	Marching Band Rehearsal	1-3pm	HS Gym
Thur 11/25	T-giving Football Game	8:30am-12pm	McDonald Stadium
Sun 11/28	Christmas Tree Fundraiser	10am-4pm	MHS Parking Lot
Tue 11/30	Concert Band Rehearsal	5-8pm	A125
Wed 12/1	Concert Band Rehearsal	5-8pm	A125
Sat 12/4	Christmas Tree Fundraiser	10am-4pm	MHS Parking Lot
Sun 12/5	Christmas Tree Fundraiser	10am-4pm	MHS Parking Lot
Tue 12/7	Concert Band Rehearsal	5-8pm	A125
Wed 12/8	Winter Band Concert	7:30pm	MHS Caron Theater
Sat 12/11	Christmas Tree Fundraiser	10am-4pm	MHS Parking Lot
Sun 12/12	Christmas Tree Fundraiser	10am-4pm	MHS Parking Lot
Thur 12/16	Texas RoadHouse Night	4-10pm	Everett, MA

Band practices will resume Jan 5th and will be 5-8pm on Wednesdays only until May 2022.

# Form W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service

### Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

		to not leave this line blank.												
	MEDFORD BAND PARENT ORGANIZATION, INC.													
	2 Business name/disregarded entity name, if different from above													
page 3.	3 Check appropriate box for federal tax classification of the person whose natiotiowing seven boxes.	me is entered on line 1. Check	Check only one of the				4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3);							
6. ng on	□ Individual/sole proprietor or □ C Corposition □ S Corposition □ Partnership □ Trust/estate single-member LLC							Exempt payee code (# any)						
200	☐ Limited liability company, Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►													
Print or type. Specific Instructions on	Note: Check the appropriate box in the line above for the tax classification. LLC if the LLC is classified as a single-member LLC that is disregarded to another LLC that is not disregarded from the owner for U.S. federal tax p is disregarded from the owner should check the appropriate box for the	from the owner unless the own purposes. Otherwise, a single-	member owner. Do not check unless the owner of the LLC is wise, a single member LLC that				conda (II serud							
8	✓ Other (see instructions) ➤ nonprofit corporation exempt u	nder section 501(c)(3)	of the I	RS	n	paties to	2000	anti n	tarica.	med o	and.	reus		
	5 Address (number, street, and apt. or suite no.) See instructions.	R	equester's	пате	and	addin	65	opti	onal)	)				
See	P.O. BOX 560081													
0.00	6 City, state, and ZIP code													
	MEDFORD, MA 02156													
	7 List account number(s) here (optional)													
Par	Taxpayer Identification Number (TIN)		-		_	_	-	_	_	-	-			
	your TIN in the appropriate box. The TIN provided must match the nar		_	cial se	curi	ity nu	nbe	ie.						
	p withholding. For individuals, this is generally your social security numerical algorithms and also proprietor, or disregarded entity, see the instructions for		8		7	_	Т		_[					
	s, it is your employer identification number (EIN). If you do not have a						1							
TIN, Is			or									_		
	If the account is in more than one name, see the instructions for line? her To Give the Requester for guidelines on whose number to enter.	Also see What Name an	d Em	ploye	ide	entific	atio	en nu	mb	er	-			
eu-nic	er to days the thequester for guidelines on whose number to enter.		3	5	-	2	5	0	3	8	9	1		
Pari	Certification										3/			
454014	Gertification													
Under	penalties of perjury, I certify that:	handard and a War fare a				444				-	-			
Inder I. The I. I am Ser		ckup withholding, or (b) I h	have not l	been i	noti	fied b	y th	ne Ir	ten					
Under 1. The 2. I am Ser no I	r penalties of perjury, I certify that: e number shown on this form is my correct texpayer identification num in not subject to backup withholding because: (a) I am exempt from ba vice (IRS) that I am subject to backup withholding as a result of a failu	ckup withholding, or (b) I h	have not l	been i	noti	fied b	y th	ne Ir	ten					
Under I. The 2. Lan Ser no I 3. Lan 4. The	r penalties of perjury, I certify that:  e number shown on this form is my correct taxpayer identification num in not subject to backup withholding because; (a) I am exempt from ba- vice (IRS) that I am subject to backup withholding as a result of a failu- longer subject to backup withholding; and in a U.S. citizen or other U.S. person (defined below); and in FATCA code(s) entered on this form (if any) indicating that I am exem-	ickup withholding, or (b) I in the to report all interest or of the from FATCA reporting in	have not I dividends is correct.	been i	noti ) the	fied b	y th	ne Ir	tifie	ed m	e th	atla		
Jinder I. The 2. I am Ser no I 3. I am 4. The Certifi you have acquis- other I	r penalties of perjury, I certify that:  e number shown on this form is my correct taxpayer identification num in not subject to backup withholding because; (a) I am exempt from be vice (IRS) that I am subject to backup withholding as a result of a failu longer subject to backup withholding; and in a U.S. citizen or other U.S. person (defined below); and in FATCA code(s) entered on this form (if any) indicating that I am exem- ication instructions. You must cross out item 2 above if you have been in see failed to report all interest and dividends on your tax return. For real en- sition or abandonment of secured property, cancellation of debt, contribut than interest and dividends, you are not required to sign the certification.	ckup withholding, or (b) I is re to report all interest or of opt from FATCA reporting is otified by the IRS that you is state transactions, item 2 do lons to an individual retirem out you must provide your of	have not i dividends is correct are curren ses not ap ient arrang correct Til	tly sut	ojec or n	t to b nortpa (A), a	y th has ack age ad g	up v	vithir est erally	hold pair	e th	et la		
Under 1. The 2. I am Ser no I 3. I am 4. The Certifi you he acquis other I	r penalties of perjury, I certify that:  a number shown on this form is my correct taxpayer identification num in not subject to backup withholding because: (a) I am exempt from ba- vice (IRS) that I am subject to backup withholding as a result of a failu- longer subject to backup withholding; and in a U.S. citizen or other U.S. person (defined below); and if FATCA code(s) entered on this form (if any) indicating that I am exem- isse failed to report all interest and dividencts on your tax return. For real es- tion or abandonment of secured property, cancellation of debt, contribut than interest and dividencts, you are not required to sign the certification. I	ckup withholding, or (b) I is re to report all interest or of opt from FATCA reporting is otified by the IRS that you is state transactions, item 2 do lons to an individual retirem out you must provide your of	have not I dividends is correct are curren ses not ap vent arrang	tly sut	ojec or n	t to b nortpa (A), a	y th has ack age ad g	up v	vithir est erally	hold pair	e th	et la		
Under 1. The 2. I am Ser no I 3. I am 4. The Certific you have acquist other I Sign Here	r penalties of perjury, I certify that:  a number shown on this form is my correct taxpayer identification num in not subject to backup withholding because: (a) I am exempt from ba- vice (IRS) that I am subject to backup withholding as a result of a failu- longer subject to backup withholding; and in a U.S. critizen or other U.S. person (defined below); and in FATCA code(s) entered on this form (if any) indicating that I am exem- itaction instructions. You must cross out item 2 above if you have been in the failed to report all interest and dividends on your tax return. For real ex- sition or abandonment of secured property, cancellation of debt, contribut than interest and dividends, you are not required to sign the certification. I  Signature of U.S. person > Jan.	ckup withholding, or (b) I is re to report all interest or of opt from FATCA reporting is otified by the IRS that you is state transactions, item 2 do lons to an individual retirem out you must provide your of	have not I dividends is correct are curren bes not ap ient arrang correct TIP	tly sub	ojec or n	t to b nortga (A), a instri	y the	up v inter gene ons	oten difie	hold pair y, pa	ing t d, syme II, la	ecau		
Under 1. The Ser no l Ser no l Ser there Section	repenalties of perjury, I certify that:  In number shown on this form is my correct taxpayer identification num in not subject to backup withholding because; (a) I am exempt from ba- vice (IRS) that I am subject to backup withholding as a result of a failu- longer subject to backup withholding; and in a U.S. citizen or other U.S. person (defined below); and  FATCA code(s) entered on this form (if any) indicating that I am exem- ication instructions. You must cross out item 2 above if you have been in see failed to report all interest and dividends on your tax return. For real en- tition or abandonment of secured property, cancellation of debt, contribut than interest and dividends, you are not required to sign the certification. I  Signature of U.S. person  The Company of the certification of the certification of the certification of the certification of the certification. If the certification of the certification. If the certification of the certification. If the certification of	ckup withholding, or (b) I in the to report all interest or of the top of the post from FATCA reporting is obtified by the IRS that you a state transactions, item 2 do irons to an individual retirem but you must provide your of the post of the po	have not individends is correct are current toes not appeared arrang correct TIP  toe > 22  lends, inc.	thy subsply. Figerment L. See	ojec or not (if the	t to be nortgo	y the	up v integene ons	vithing vithing rest erally for i	hold hold pake	ing t d, zyme II, la	at I a becau ents fer.		
Under 1. The Ser no I Ser no I Ser no I Ser I Ser I Ser I I Ser I I I I I I I I I I I I I	r penalties of perjury, I certify that:  e number shown on this form is my correct taxpayer identification num in not subject to backup withholding because; (a) I am exempt from be vice (IRS) that I am subject to backup withholding as a result of a failu- longer subject to backup withholding; and in a U.S. citizen or other U.S. person (defined below); and in ACA code(s) entered on this form (if any) indicating that I am exem- ication instructions. You must cross out item 2 above if you have been in sive failed to report all interest and dividends on your tax return. For real ex- altion or abandonment of secured property, cancellation of debt, contribut than interest and dividends, you are not required to sign the certification. I  Signature of U.S. person > January  neral Instructions on references are to the internal Revenue Code unless otherwise to developments. For the latest information about developments of to Form W-9 and its instructions, such as legislation enacted	pt from FATCA reporting in totified by the IRS that you a state transactions, item 2 de ions to an individual retirem but you must provide your of tunda)  Form 1099-DIV (dividitunds)  Form 1099-MISC (val	have not individends is correct is correct is correct is correct is correct is correct in taran correct TIP is correct in taran correct in tar	thy subsply. Figerment . See	oti ) the ojec or n it (if the	t to be instructed to b	y the	up v integene ons	otern title withit rest erally for i	hold m	ing t d, zyme II, la	at I a becau ents fer.		
Jinder Ji	r penalties of perjury, I certify that:  e number shown on this form is my correct taxpayer identification num in not subject to backup withholding because; (a) I am exempt from be vice (IRS) that I am subject to backup withholding as a result of a failu- longer subject to backup withholding; and in a U.S. citizen or other U.S. person (defined below); and if FATCA code(s) entered on this form (if any) indicating that I am exem- ication instructions. You must cross out item 2 above if you have been in see failed to report all interest and dividends on your tax return. For real exition or abandonment of secured property, cancellation of debt, contribut than interest and dividends, you are not required to sign the certification. I  Signature of U.S. person > Just Full Code on references are to the internal Revenue Code unless otherwise on references are to the internal Revenue Code unless otherwise of developments. For the latest information about developments of to Form W-9 and its instructions, such as legislation enacted they were published, go to www.irs.gov/FormW9.	pt from FATCA reporting in obtified by the IRS that your state transactions, item 2 do long to an individual retirem but you must provide your of funds)  Form 1099-DIV (dividitunds)  Form 1099-B (stock of transactions by broken errorse.)	have not individends is correct are current pes not ap itent arrang correct TIP tell 2 dends, inc rious type or mutual s) indis from r	been in or (co	otti (if the neo	t to be to b	om vrize	up v inter gene ons	vithir rest ciks n ot	hold in hold pake y, part or r	ing t d, zyme II, la or g	oecau ents éer.		
Jinder Ji	repenalties of perjury, I certify that:  e number shown on this form is my correct taxpayer identification num in not subject to backup withholding because; (a) I am exempt from ba- vice (IRS) that I am subject to backup withholding as a result of a failu- longer subject to backup withholding; and in a U.S. citizen or other U.S. person (defined below); and if FATCA code(s) entered on this form (if any) indicating that I am exem- ication instructions. You must cross out item 2 above if you have been in see failed to report all interest and dividends on your tax return. For real en- tition or abandonment of secured property, cancellation of debt, contribut than interest and dividends, you are not required to sign the certification. I  Signature of U.S. person  In references are to the Internal Revenue Code unless otherwise or references are to the latest information about developments of the Form W-9 and its instructions, such as legislation enacted they were published, go to www.irs.gov/FormW9.  Pose of Form	pt from FATCA reporting in obtified by the IRS that you is state transactions, item 2 do long to an individual retirem but you must provide your of funds)  Form 1099-BIV (dividifunds)  Form 1099-B (stock of transactions by broken in Form 1099-S (proceed Form 1099-K (merchine))	have not individends is correct is correct is correct is correct in correct i	titly subply. Figerment 1. See	ojecornit (if the	t to be to be instructed by the control of the cont	y the has acking	up v interpretation	vithing vithing rest smally for it can be called the ca	hold m	ing to distribute the state of	act I a		
Jinder J. The J. Lan Ser J. Lan	r penalties of perjury, I certify that:  e number shown on this form is my correct taxpayer identification num in not subject to backup withholding because; (a) I am exempt from be vice (IRS) that I am subject to backup withholding as a result of a fallulonger subject to backup withholding; and in a U.S. citizen or other U.S. person (defined below); and in a U.S. citizen or other U.S. person (defined below); and in a U.S. citizen or other U.S. person (defined below); and in a EATCA code(s) entered on this form (if any) indicating that I am exem- ication instructions. You must cross out item 2 above if you have been in see failed to report all interest and dividends on your tax return. For real ex- ition or abandonment of secured property, cancellation of debt, contribut than interest and dividends, you are not required to sign the certification.  Signature of U.S. person >	pt from FATCA reporting in obtified by the IRS that your state transactions, item 2 do long to an individual retirem but you must provide your of funds)  Form 1099-DIV (dividitunds)  Form 1099-B (stock of transactions by broken errorse.)	have not individends is correct is correct is correct is correct in correct i	titly subply. Figerment 1. See	ojecornit (if the	t to be to be instructed by the control of the cont	y the has acking	up v interpretation	vithing vithing rest smally for it can be called the ca	hold m	ing to distribute the state of	act I a		
Jinder Ji	repenalties of perjury, I certify that:  In number shown on this form is my correct taxpayer identification num in not subject to backup withholding because: (a) I am exempt from ba- vice (IRS) that I am subject to backup withholding as a result of a fallu- longer subject to backup withholding; and in a U.S. citizen or other U.S. person (defined below); and in FATCA code(s) entered on this form (if any) indicating that I am exem- ication instructions. You must cross out item 2 above if you have been in see failed to report all interest and dividencts on your tax return. For real en- ition or abandonment of secured property, cancellation of debt, contribut than interest and dividencts, you are not required to sign the certification. I  Signature of U.S. person > July July July July July July July July	pt from FATCA reporting is pet from FATCA reporting is pet from FATCA reporting is petitional from FATCA reporting is petitional from FATCA reporting is petitional from the petitional from to an individual retirement you must provide your or period funds)  Form 1099-MISC (valuational from 1099-B (stock of transactions by broken Form 1099-S (proceed Form 1099-K (march) Form 1099-K (march) Form 1099-K (march)	have not individends is correct is correct is correct in correct Tip  te	titly subply. Figerment 1. See	ojecor noti (if the it on co	t to be to be instructed by the control of the cont	y the has acking	up v interpretation	vithing vithing rest smally for it can be called the ca	hold m	ing to distribute the state of	act I a		
Jinder  I. The  I. The  Ser  I. The  Ser  II. The  Certificate  Get  Get  Get  Get  Get  Get  Get	r penalties of perjury, I certify that:  e number shown on this form is my correct taxpayer identification num in not subject to backup withholding because; (a) I am exempt from be vice (IRS) that I am subject to backup withholding as a result of a fallulonger subject to backup withholding; and in a U.S. citizen or other U.S. person (defined below); and in a U.S. citizen or other U.S. person (defined below); and in a U.S. citizen or other U.S. person (defined below); and in a EATCA code(s) entered on this form (if any) indicating that I am exem- ication instructions. You must cross out item 2 above if you have been in see failed to report all interest and dividends on your tax return. For real ex- ition or abandonment of secured property, cancellation of debt, contribut than interest and dividends, you are not required to sign the certification.  Signature of U.S. person >	pt to report all interest or of the total	have not individends is correct are current end are current are somet appears are are somet. The somet are somet are somet are somet are somet are	ttly sut ttly sut ttl ttly sut ttl ttl ttl ttl ttl ttl ttl ttl ttl t	ofection in the state of the st	t to be instructed and instruction of the instructi	y the has ack length of some or length or length of some or length of some or length of some or length or length of some or length o	up v inter gene ons:	within rest scale for i cks iwar n ot k to ent k	hold m hold pair y, pa Part or r	e thing to the total transfer or grant	oecau ents ents ents ents ents ents		
Under 1. The Ser no 1	repenalties of perjury, I certify that:  e number shown on this form is my correct taxpayer identification num in not subject to backup withholding because: (a) I am exempt from ba- vice (IRS) that I am subject to backup withholding as a result of a failu- longer subject to backup withholding; and in a U.S. citizen or other U.S. person (defined below); and  FATCA code(s) entered on this form (if any) indicating that I am exem- ication instructions. You must cross out item 2 above if you have been in see failed to report all interest and dividends on your tax return. For real ex- tition or abandonment of secured property, cancellation of debt, contribut than interest and dividends, you are not required to sign the certification. I  Signature of U.S. person   In references are to the Internal Revenue Code unless otherwise or references are to the latest information about developments on references are to the latest information about developments of the year of the latest information about developments of the year published, go to www.irs.gov/FormW9.  Pose of Form  Sixidual or entity (Form W-9 requester) who is required to file an lation return with the IRS must obtain your correct taxpayer fication number (TIN), which may be your social security number individual taxpayer identification number (TIN), adoption	pt from FATCA reporting is a pt from 1099-DIV (divided funds)  Form 1099-BIV (divided funds)  Form 1099-BI (stock of transactions by broken in Form 1099-BI (proceed Form 1099-K) (march)  Form 1099-K (march)  Form 1099-C (cancel)	have not it dividends is correct are current are current seems of aptent arrangeomet TIM to be 2 dividends, incorrect triple and some area of a correct area	titly subtraction of (co. ). The subtraction of	ojector in the	t to b to be IRS  t to be IRS  t to be IRS  t to be IRS  t to be IRS  Cobordinate	y the has acking a cking a cki	up v integene ons ) sto extail	vittni tifie vittni rerally for i ciks ciks n ot k tra k tra k tra k tra k tra k tra k tra k tra k tra k tra k tra k tra k tra k tra k tra k tra	hold m hold paid paid y, pa Part or r or r or r	e thing to the total transfer or go section interesting interesting interesting the transfer or go section interesting interesting the transfer or go section in the transfer or go	at I a  oecau  oecau  onts  ter.  aual  ones)  rest),		